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Moultonborough Visiting Nurse Service Board of Directors Meeting April 6, 2010

Members Present: Barbara Sheppard, Treas.; Helen Abbott, Sec; Lucille Sugar; Audrey Hull; Alice Ellingwood; Ed Charest, BoS; Debra Peaslee, RN.

Meeting called to order at 3:10 pm.

Minutes of December 1, 2009 were approved as written.

Trust Report:

Balance Forward from 2009	\$41,546.09
Donations Received	495.00
Expenses	423.47 (magnets)
Balance	\$41,617.62

Update on H1N1 and emergency preparedness: Debra reports the collaborative effort with the LRPPH has been invaluable; approximately 2700 people were vaccinated with the H1N1 vaccine throughout our Region. The clinic held at the St. Charles church was the largest, with a total of 428 doses administered. MVNS nurses assisted in many of the clinics throughout the region. Flu vaccine for fall 2010 has been ordered 350 doses based on last year.

CAHPS: Medicare is requiring a standard patient satisfaction survey; home care agencies must contract with an outside vendor to provide this survey; the annual license fee is \$250.00 and \$3.00 per survey (approximately 100/year). Patients will be made aware of this requirement and they are able to opt out if they desire. In order to see how the service is performing, we will encourage patients to complete the survey.

Case Management: Jeri King, RN and Cecile Andrews, RN attended the follow up CM program on 3/24/2010 sponsored by the HCANH. They both found this very informative and shared what they learned with the other staff.

Strategic Planning: Ed Charest is leading a committee to address strategic planning for the MVNS. The purpose of this planning is to look at where we are now; where we will be in 5 to 10 years. There are changing demands now and more so in the future as the world of hospital and Medicare policies place more responsibilities on home care. The committee has been off to a slow start (due to difficulties coordinating dates and attendance) with the first meeting in February 2010. The committee includes: Ed Charest; Rae Marie Davis, Human Service Dept; Alice Ellingwood, BoD; Deb Emerton, Kate Lancor and Debra Peaslee. The meetings will be posted and minutes will be taken. Ed met with the MVNS staff on 4/1/10 to share ideas on strengths, weakness and goals for the future. The next meeting will be held on Thursday, 4/29/2010 at 8:30 am at the Town Hall.

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CST: Programs have been provided on a monthly basis; Beverly Person will provide information on gardens on 4/20/10 and Advance Directive information will be provided by MVNS on 5/4/10.

Quality Improvement: Meetings are conducted on a quarterly basis to review potential issues i.e. acute care hospitalizations; wound infections, UTI's, falls. Staff discuss areas of identified problems or concerns and establish corrective plans as needed.

Mergers: Debra reported on the recent mergers of home care agencies in NH; 3 agencies in the north country, 2 on the seacoast and 2 in the Lakes Region. Community Health & Hospice and VNA Hospice of Southern Carroll County recently announced their plans to merge. The 2 agencies have found it necessary to pool their resources in order to continue to provide home care to communities they serve. Debra attended the 2 public hearings the agencies provided and also met with Margaret Franckhauser, Executive Director of CH&H; it is anticipated the community will see little or no change in the delivery of service and the working relationship MVNS has with CH&H will not change. Margaret has offered to meet with the BoD if there were any concerns regarding this merger; the BoD does not feel this is necessary. Debra has met with Andrea Huertas, RN hospice director of CH&H to renew the contract to provide hospice in Moultonborough.

POC: Debra reports that POC went live with laptops on January 1, 2010. It has been a difficult and challenging process; staff have had to deal with many frustrations in adjusting to the laptops and POC, however the staff has made great strides in the past 3 months, becoming more comfortable with the system.

There being no further business, the meeting adjourned at 3:50 pm.

**The next meeting will be held on Tuesday,
June 1, 2010 @ 8:30 am at the Library.**

Respectfully submitted,

Helen Abbott, sec

Please note the change in time to **8:30 am**